



Clarendon Community Association
PO Box 69
CLARENDON SA 5157
ABN: 61 800 506 640

**MINUTES OF ORDINARY MEETING
CLARENDON COMMUNITY ASSOCIATION
Wednesday 5th June 2019**

1. **Opening:** 7:31pm Community Hall
2. **Present:** Mark Ashenden, Helen Ashenden, Bianca Folber, Des Fowles, Pru Fowles, Gavin Fischer, Karl Macaulay, Lauren Bowden, Michael Sexton, Gayle Mills, Brad Pickford, Steven Tiley, Di Lamont, Louise McMaster, Katina Price, Marcus Hooper and Karen Hillier.
3. **Apologies:** Tom Millar, Jayne Tucker, Annette & Gerrit Schrale, Councillor Marion Themeliotis, Laurel & Bill Jared and Chris Rose.
4. **Motion:** Minutes of previous meeting held Wednesday 1st May 2019 accepted as a true record: **Moved:** Gavin Fischer, 2nd Karl Macaulay, **Carried.**
5. **Matters Arising from the Previous Minutes.**

(a) Lighting the walkway and emergency access to courts project

Mark caught up with Andy Smith at the Council Meeting last night. Andy advised that he had met with the tree contractors onsite yesterday and work is dependent on the weather.

(b) Clarendon bridge celebrations and signage

Brad and Gavin have continued working on the plan for the bridge celebrations event. They have organized a food truck to have exclusive rights to food on the day and Main & Cherry will be having a stall. There will also be a coffee van and an alcoholic drinks van. They are hoping to invite local clubs to have a stall and the kindy is planning a stall. They have also organized for a fire pit and for boardgames to be set up in the hall. The plan is to walk from the hall down to the bridge, across the bridge and back to the hall. They are currently working with SA Police to stop bridge traffic for a short time for people to walk across. SA Water has also advised they will be beautifying the area around the bridge in time for the celebrations. Gavin is currently working on the official invites and he will be providing them to Bianca shortly so she can send them out. Bianca will also send an email to local clubs and groups inviting them to have a stall on the day. Gavin

suggested that it might be a good idea to have a CCA table on the day and to do a deal whereby community members could join the CCA and pay the \$10 membership fee but they could get a voucher to use towards a discounted or free drink on the day. The CCA could also use it as an opportunity to obtain community members email addresses for the eNews and CCA documents.

(c) Clarendon bridge signage

Following the last CCA meeting Brad Pickford kindly and promptly made the recommended amendments to the bridge sign. Bianca emailed Melanie Sorenson from the City of Onkaparinga Council and council agreed to implement the CCA's recommended bridge sign. This is the final version of the sign they will be installing.



(d) City of Onkaparinga update – Cr Marion Themeliotis

Bianca briefly read through the council update provided by Councillor Themeliotis and attached to the minutes. If members have any questions they are encouraged to contact Councillor Themeliotis directly.

(e) Notice of Motion 12.4 (Lighting, Access & Masterplan)

Last night President Mark Ashenden attended the Strategic Directions Committee meeting at City of Onkaparinga Council and made a deputation regarding Notice of Motion 12.4. He shared with members that there was a fantastic turn out of people from the community and many members of the Clarendon Netball Club. Chris Rose the President of the Clarendon Netball Club gave a deputation and then Mark gave a deputation on behalf of the CCA. Councillor Themeliotis spoke regarding the motion and was very passionate about supporting our community. When it came time to vote the elected members voted unanimously in favour of the motion. Mark is looking forward to receiving the minutes from the meeting and is cautiously optimistic that we are finally moving in the right direction. Gavin moved the motion that the CCA should contact council to get in writing the terms of reference for the rec ground master plan and court lease arrangements with the netball and tennis clubs as soon as the minutes from the Strategic Directions Committee meeting are in hand. He also proposed that the CCA send an official thank you to Councillor Themeliotis for all her hard work.

Moved: Gavin Fischer, 2nd Di Lamont, **Carried.**

6. Treasurers Report:

Report's tabled for May 2019.

Accepted as a true record: **Moved:** Pru Fowles, **2nd** Helen Ashenden, **Carried.**

7. Hall Report:

Report tabled for May 2019.

Accepted as a true record: **Moved:** Helen Ashenden, **2nd** Des Fowles, **Carried.**

The hall booking officers recently met to discuss the hall hiring conditions and revisited the risk assessment carried out earlier in the year. The booking officers proposed the following changes to hire conditions;

1. Change the finish time to 10.30pm with the car park being cleared by 11pm
2. Large events must have a maximum of 80 people using the facilities
3. Advise all hirers that there are no kitchen facilities
4. Only hire out to large functions if they are local families and groups – all hires need to be approved by convenors
5. Ensure that neighbours are always notified of large events
6. A security guard will be needed (not just recommended) for parties and weddings

Moved: Helen Ashenden, Pru Fowles & Bianca Folber **2nd**: Des Fowles, **Carried.**

During their meeting the hall booking officers also discussed maintenance of the hall. Recently there had been a concern with the flooring and it had been noticed a possum was accessing the storage room. Based on feedback provided by external providers the booking officers made the following recommendations,

1. Approve the changes in hall hire and furniture hire as highlighted in the table below. (Please note furniture hire fees are only required when someone wishes to hire the furniture on its own rather than hire the hall as well.)
2. Approval to engage Owen to fix flushing to storeroom and hall and to fill the gaps.
3. Termite Free Naturally to set up traps and monitor them – Cost \$1980 initial set up and \$200 for annual monitoring.
4. Paint the toilets – we would like approval to either get Owen to quote on this job or organise a working bee
5. Get quotes to erect a fence around the veranda and close off the toilets. Ensure gates are installed to allow access to the veranda for Kindy. This needs to be discussed with Kindy first to ensure we are meeting their requirements as well.

Hall Hire	Charge
Hire – up to 2 hours	\$35
Hire – half day	\$75
Hire – daily rate (depending on function)	\$150-\$200
Hire – including set up and clean up days	\$300 (3 days)
Hire – local not for profit clubs (meetings)	\$20
Security bond for social events	\$400
Deposit to secure booking	\$75
Insurance – if no public liability is held	\$15

Furniture Hire	Charge
Chairs - each	\$2
Trestle tables - each	\$5
Bond	\$100

Moved: Helen Ashenden, Pru Fowles & Bianca Folber 2nd: Di Lamont, **Carried.**

8. Kindergarten Lease update:

Pru has continued to contact Adam Daly from DECS regarding the kindergarten lease. Just yesterday she finally got a response apologising for the delay and to say it is ongoing. As the current lease has expired it was suggested that it would be good to have in writing from DECS that any changes to the lease will be backdated to the 1st of June. Pru will follow this up.

9. Correspondence

- As directed at the last CCA meeting Bianca sent a letter to all elected members regarding fortnightly green waste
- Pru Fowles emailed Adam Daly from DECS regarding the kindergarten lease but has so far received no response
- Received an email from Councillor Eaton with the contact details for the new City of Onkaparinga Sport's, Recreation and Surf Lifesaving Clubs and forwarded to the Netball and Tennis Clubs
- President Mark Ashenden sent a deputation request to City of Onkaparinga Council
- President Mark Ashenden sent a letter to all elected members seeking their support for the Clarendon Rec Ground motion tabled for the 4th June SDC council meeting

10. Subcommittee Reports:

Clarendon Community Initiative

Des received a phone call from Craig Jones regarding the new planning policy. They are still not entirely sure how it will look but the historic conservation zones should keep the same level of protection that they currently have. They will be attempting to fix up the Draft Minutes June CCA Meeting 2019

zoning mistakes regarding the township and rural lands. Des felt comfortable that council understood what the community want and will try to work hard for it. Around September is when the full planning suite should be made available.

11. General Business

Wedding

Lauren wanted to share a big thanks to Main & Cherry for providing wine barrels and to Kookie for helping guide Lauren with the flowers. Lauren really appreciated the community support.

CFS Report

House fire at Happy Valley but they ended up not being required.
Inverter caught fire at McLaren Vale.
Call roll over on Clarendon Road – no injuries
Footpath in front of bakery has been fixed

Kindy

Gayle the director of the kindy wished to thank the community for supporting the Mother's Day raffle and the Election Day stall. She also reported that a member of the public has visited the kindy and school on a couple of occasions to report what they believe to be a dangerous tree near the roadside. Helen advised Gayle that the area of land in question is council land and only recently an arborist went through and inspected the trees. If the person visits again they can refer them to contact the council directly.

Marquee

Helen has done some investigating and would like to suggest that the CCA could purchase a marquee for the community and it could have the new Clarendon logo on it. The Clarendon Museum recently borrowed a marquee for the bridge celebrations, and it was fantastic and worked very well even with heavy rain. Helen believes a 6m x 3m marquee would be a good size for our needs. Bianca suggested it may be worthwhile to get an additional quote to purchase the marquee separately and then get the marquee printed with the logo by another company. Karl works in the printing industry, so he has offered to get some prices for us and report back.

Enews/Welcome Book

Helen was recently contacted by Rebekha Sharkies office to see whether they may be able to pay to put a small advert in the CCEnews. Di Lamont suggested that Helen could get in touch with the Kangarilla Newsletter editor and see how they go about their advertising. Di also queried how the welcome book for new residents was coming along. Helen has completed a draft and Gavin is currently proof reading it. Bianca suggested that Helen might like to check with Rebekha Sharkie's office whether they may be able to assist with the printing of the book as she believes it will be quite popular.

Clarendon Netball Club

Kookie from the Clarendon Netball club wanted to formally thank the CCA and Councillor Marion Themeliotis for their support. They are looking forward to continuing to the work with us.

Next meeting

Wednesday 3rd July 2019 at 7.30pm

11. Meeting Closed 9:25pm

DRAFT

Clarendon Community Association
Financial Report
31st May 2019

Income

Income received this month of \$130 for hall hire and \$10 membership.

Monies taken as donations to Anzac Day total \$259.05 held in trust.

Expenses

Chubb, SA Water, Council Rates, globe replacement to outdoor sensor lights, and repair of a downpipe.

Anzac Day costs \$364.65. These are yet to be invoiced and paid.

I have invoiced DECD for half water rates and use. Yet to hear from DECD about lease. Going forward we need to make sure there is contribution to Council rates, maintenance and pro rata water use.

If you have any questions, please do not hesitate to contact me.

Pru Fowles

Treasurer

May 31 2019